



CITY OF BOYNE CITY

319 N. Lake Street
Boyne City, MI 49712
www.boynecity.com

ZONING PERMIT APPLICATION

No Faxed Copies /Originals Only

- **Project Location** _____
- **Property ID Number** (Tax Code Number) 15-051- - -
- **Property Owner** _____ Phone _____
- Address _____
- City _____ State _____ Zip _____
- **Contractor** _____ Phone _____
- Address _____
- City _____ State _____ Zip _____

Proposed Use _____

Area of Lot (Square feet/Acres) _____ Construction Costs _____

Zoning District _____

Has a variance been granted for the proposed work? yes___no___If so, what is file #?_____

Applicant: The information provided is accurate to the best of my knowledge. I certify that all property and corners have been clearly staked and flagged and that all construction will conform with the Boyne City Zoning Ordinance and with the description contained in the application and site plan. All materials included with this application hereby become part of this application. Furthermore, I grant permission to the Zoning Administrator and other City Officials to enter the property and make such investigations and tests as they deem necessary. Applicant/landowner shall be responsible for movement of footing placement when not found in conformance with property zoning and/or required setbacks from the roads and property boundaries.

Signature of Applicant: _____ Date: _____

Signature of Property Owner: _____ Date: _____

This is to certify the required permit fee was received on _____

and documented with Receipt Number :

Staff Initials _____

Approved: Yes No

NOTE:

Signature of Zoning Administrator:

PLAN SKETCH

(Or attach a copy of your survey with the proposed structure)

Please Draw a Sketch Below Indicating:

- 1) Proposed Structure
- 2) Distance from Front Property Line
- 3) Distance from Rear Property Line
- 4) Distance from Side Property Line (left & right)
- 5) Locations of all Other Structures on Property
- 6) Driveway
- 7) Any rivers, creeks, streams, swamps or waterways

NOTE: *Please be advised that there may be deed restrictions limiting the use of your property. The Boyne City Planning Department does not investigate or enforce any such deed restrictions. Deed restrictions are generally enforced by local property owners or home owners associations. You may wish to future investigate any such deed restrictions before proceeding with this application. Furthermore, there may be permits required by state and federal agencies, and you may wish to further investigate these. The Planning Department does not assume any responsibility to ensure that the proper permits have been obtained.*

Permit fees are tripled if the structure is not built as shown on the zoning permit/site plan or if the structure is not placed on the parcel as represented on the approved site plan.

Copy of Deed (for new construction may be required)
