

# Zoning Permit Application



Planning Department  
319 N Lake Street  
Boyne City, MI 49712

Permit # \_\_\_\_\_

- **Project Location** \_\_\_\_\_
- Property ID Number (Tax Code Number) \_\_\_\_\_
- **Property Owner** \_\_\_\_\_ Phone \_\_\_\_\_
- Address \_\_\_\_\_
- City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
- **Contractor** \_\_\_\_\_ Phone \_\_\_\_\_
- Address \_\_\_\_\_
- City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Proposed Use \_\_\_\_\_

Property Description (attach separate sheet if necessary)  
\_\_\_\_\_  
\_\_\_\_\_

Area of Lot (Square feet/Acres) \_\_\_\_\_ Construction Costs \_\_\_\_\_

Zoning District \_\_\_\_\_

Has a variance been granted for the proposed work? yes\_\_\_no\_\_\_If so, what is file #? \_\_\_\_\_

**Applicant:** The information provided is accurate to the best of my knowledge. I certify that all property and corners have been clearly staked and flagged and that all construction will conform with the Wilson Township Zoning Ordinance and with the description contained in the application and site plan. All materials included with this application hereby become part of this application. Furthermore, I grant permission to the Zoning Administrator and other Township Officials to enter the property and make such investigations and tests as they deem necessary. Applicant/landowner shall be responsible for movement of footing placement when not found in conformance with property zoning and/or required setbacks from the roads and property boundaries.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Approved:  Yes  No *Copy of Deed (for new construction may be required)*

- Signature of Zoning Administrator: \_\_\_\_\_
- This is to certify the required permit fee was received on \_\_\_\_\_  
and documented with Receipt Number : \_\_\_\_\_

**No Faxed Copies/Originals only**

## PLAN SKETCH

*(Or attach a copy of your survey with the proposed structure)*

**Please Draw a Sketch Below Indicating:**

- 1) Proposed Structure
- 2) Distance from Front Property Line
- 3) Distance from Rear Property Line
- 4) Distance from Side Property Line (left & right)
- 5) Locations of all Other Structures on Property
- 6) Driveway
- 7) Any rivers, creeks, streams, swamps or waterways

**NOTE:** *Please be advised that there may be deed restrictions limiting the use of your property. The Planning Department does not investigate or enforce any such deed restrictions. Deed restrictions are generally enforced by local property owners or home owners associations. You may wish to investigate any such deed restrictions before proceeding with this application. Furthermore, there may be permits required by state and federal agencies, and you may wish to further investigate these. The Planning Department does not assume any responsibility to ensure that the proper permits have been obtained.*